

Health and safety is an integral part of Kada's business. Kada is committed to providing a healthy and safe workplace for all employees, contractors and visitors.

Kada's furniture systems have been designed to comply with the Australian and New Zealand Standards for commercial office use, as well as OSH's Approved Code of Practice for VDU in the Workplace. Workstation and other furniture designs are the result of lengthy research and development by designers, user groups and independent experts. Kada's Workstations meet the AUS/NZ Standards and OSH preferred practice from the minimum fixed height desk through to technician height adjustable, user height adjustable, and the premium electronically height adjustable system. Kada works with the client (and OSH consultants as required) to ensure that the right solution is provided for the right use. By analyzing potential different user groups, OSH issues (and budgets) can be addressed and the correct solution applied.

Kada confirms that their workstation solutions are manufactured to comply with the following standards:

- AS/ANZ 4442: 1997 Office Desks
- AS/ANZ 4443: 1997 Office Panel Systems - Workstations
- AS/ANZ 3590: 1980 Workstation Furniture
- Approved Code of Practice for the Use of Visual Display Units in the Place of Work (revised 1996)
- ISO 21016: 2007 Stability and Strength Testing
- ISO 14001: 2004 Environmental Management Testing

The Health and Safety Policy specifies the responsibilities of Kada and its employees for health and safety in the workplace. In particular, it refers to obligations under the Health and Safety in Employment Act 1992 and the 2002 Health and Safety in Employment Amendment Act. This means that the company will;

- Provide and maintain a safe working environment for employees, contractors and visitors
- Provide and maintain safe systems of work
- Keep proper control of substances hazardous to health
- Provide training, instruction and supervision of employees on safe working practice
- Develop procedures for dealing with emergencies
- Ensure employee involvement in health and safety issues through employment meetings

Health and Safety Policy

Kada

Employees will take care of their own health and safety at work and that of fellow employees. This responsibility means that employees must;

- Work safely and keep the workplace safe
- Carry out operations using prescribed safe work methods
- Inform management of unsafe conditions and/or practices and advise suggested improvement where applicable
- Use the provided protective clothing and safety equipment as required
- Report all accidents, injuries and unsafe conditions

Kada is very conscious of the necessity and importance of having an effective Safety and Accident Prevention Programme in all its working activities. All onsite staff are fully "Site Safe" certified. It is company policy to provide, maintain and seek to improve standards of Health and Safety. Safe operating practices safeguard all employees and result in safe working conditions and efficient operation.